

Memorandum of Understanding
Early Advantage Transfer Agreement
Chapman University College and Cosumnes River College

Cosumnes River College and Chapman University College (from this point forward referred to as CUC) agree to partner in offering enhanced opportunities to transfer students (from this point referred to as Early Admits) by allowing students currently enrolled at Cosumnes River College the opportunity to be admitted to CUC while attending Cosumnes River College and taking transferable coursework. Cosumnes River College and CUC also agree to provide academic and student services cooperatively so that the transition from Cosumnes River College to CUC will be seamless for Early Admits.

Specifically, this agreement entails the items listed below.

- Both institutions will participate in the development and maintenance of program specific articulation agreements
- CUC will provide Early Admits advising services, program evaluation, transfer credit through the use of Web Advisor and personalized advising
- Early Admits have the opportunity to be concurrently enrolled in both institutions

Chapman University College will:

- Provide appropriate staff and technology support (via WebAdvisor) to advise Cosumnes River students
- Provide appropriate collateral for Cosumnes River students and transfer center staff (e.g. applications, catalog access, etc.)
- Provide advising and information sessions at the Cosumnes River campus
- Track Cosumnes River student matriculation
- Develop Educational Plans, bases on program specific articulation

Cosumnes River College will:

- Provide Early Advantage Transfer information to interested students
- Help promote the Early Advantage Transfer program
- Provide transfer advice for students wishing to Transfer to CUC
- Provide a space for CUC representatives to meet with Cosumnes River students

MOU Guidelines

The Early Advantage Transfer Agreement allows Early Admits, currently enrolled at Cosumnes River College, the opportunity to be admitted to Chapman University College while taking transferable coursework that is designated within a program-specific articulation agreement. This coursework will be directly applied to the student's CUC Academic Program.

Policy guidelines for this Agreement are as follows:

- I. **A Signed Agreement:** A signed program articulation agreement between CUC and Cosumnes River College shall be in place prior to the implementation of this program. The agreement will remain in effect for *five years* renewable at any time when approved by both parties. This agreement will only pertain to undergraduate degree programs at Chapman University College.
- II. **Eligible Applicants:** Community college students are eligible to apply for the program after the official transfer agreement is in effect between Cosumnes River College and CUC and after they have completed 12 transferable credits at the Cosumnes River College with a minimum cumulative GPA of 2.0 from all schools previously attended. Early Admits must attend at least one academic term/semester at Cosumnes River College. Transcripts from all previous colleges attended must be submitted with the application to verify GPA eligibility.
- III. **Academic Program/Articulation Agreement:** All Early Admits must select a baccalaureate-level academic program which is part of the official Articulation Agreement between CUC and Cosumnes River College in effect for the catalog year in which the Early Admit has been approved.

- IV. **WebAdvisor Access:** Early Admits will receive access to WebAdvisor, a Chapman email address, as well as access to other approved resources. Through WebAdvisor Early Admits will be able to access their Program Evaluation, Transfer of Credit, Change of Address, etc.
- V. **Advising:** The official articulation agreement along with the Early Admit's specific program evaluation will serve as the guide for advising. Early Admits will also be assigned a CUC Academic Advisor that can support the Early Admit on such advising issues as financial aid eligibility and course selection decisions. All final course choices, however, are the responsibility of the prospective student and must fall within the approved official articulation agreement in order to guarantee transferability.
- VI. **Catalog in Effect:** Similar to all admitted students, the catalog assigned to Early Admits is determined by the date of formal admission to the Early Advantage program. Early Admits must meet the degree requirements of the catalog under which they are admitted or may select a later catalog for a year in which they are enrolled.
- VII. **Grade Reporting:** Cosumnes River College students will provide to CUC Academic Advisors their course enrollment and final grade information for all coursework taken at Cosumnes River College each academic term. Course information will be entered into Datatel, resulting in automatic transfer course articulation and Program Evaluation/Degree Audit updates.

- VIII. **Transfer of credit:** All successfully completed coursework contained within the articulation agreement for the Early Admit's academic program will automatically transfer to the student's CUC Academic Program and apply to program requirements. All other coursework taken outside of the Articulation agreement will be evaluated in accordance with standard Chapman transfer credit guidelines.
- IX. **Matriculation to CUC.** Early Admits are eligible to transfer to CUC anytime up to one year after their last term of attendance at Cosumnes River College, up to a maximum 4 years after their initial Early Admit status at CUC. Early Admits must submit a formal "Change of Location" notification to CUC and must document a current cumulative GPA of 2.0 or higher. Upon matriculation, Early Admits will assume regular Chapman student status.

Program Specific Articulation

Program Articulation will be offered for the following CUC programs:

- * Computer Information Systems - BS
- * Criminal Justice - BA
- * Liberal Studies, Multiple Subjects Teaching - BA
- * Organizational Leadership - BA
- * Psychology - BA
- * Social Science - BA

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EARLY ADVANTAGE TRANSFER AGREEMENT**

COSUMNES RIVER COLLEGE

AND

CHAPMAN UNIVERSITY COLLEGE – Sacramento Campus

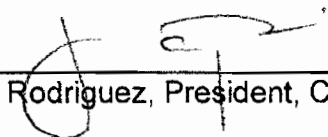
Effective date: Spring 2009

This agreement is entered into on this 3 day of MARCH 2009

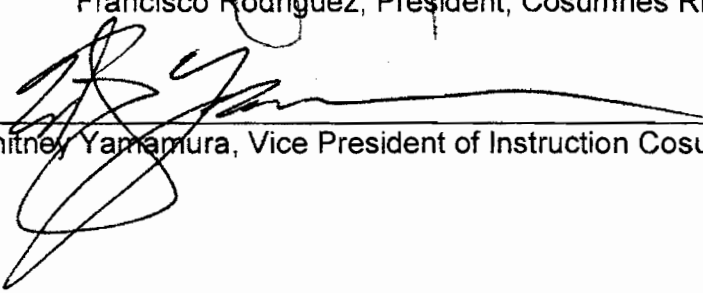


Dean Chapman University College

Vice President and Dean of Enrollment Services, Chapman University



Francisco Rodriguez, President, Cosumnes River College



Whitney Yamamura, Vice President of Instruction Cosumnes River College