

Faculty and Staff CASSL Innovation Grants Proposal Form

CASSL invites you to apply for an Innovation Grant for one semester projects that support the scholarship of teaching and learning at CRC.

**07-08 Academic Year – Round Two:
Applications must be received by 10am January 28th 2008**

The “scholarship of teaching and learning” refers to the ongoing study of and reflection about learning, teaching, and student support practices and the sharing of insights gained from that study. We are looking for projects that reach beyond what we do on a day to day basis and include:

- **Identifying a problem, process or practice to be studied.** This might include studies of student motivation, the effectiveness of various teaching methodologies or student support services, educational equity, student success factors or barriers, outcomes implementation, etc.;
- **Gathering information to examine the issue.** Information can be gathered by various means such as reflective analyses, case studies, focus groups, surveys, outcomes assessments, piloting of teaching methodologies, compilation of best practices , statistical analyses of student data, etc.;
- **Making a change in response to what is learned.** The information gathered may lead to changes in classroom or student support practices, updated materials, curriculum modifications, different mentoring of new staff, etc.
- **Sharing the results with colleagues so it informs our practices.** This could be done through written works, workshops, newsletters, mentoring, flex presentations, departmental meetings, etc.

Following the awarding of round one grants, a total of up to \$2000.00 remains to be awarded to groups or individuals for projects that meet the purpose and criteria defined below. Grant awards will consist of (1) a group or individual award honorarium and (2) some logistical assistance from CASSL staff .

- Group proposal maximum award \$1000.00 per group
- Individual proposals maximum award \$500.00 per person

Applications for Round two of the 07-08 Academic Year are due electronically to Nancy Edmonson by 10am on January 28th. Proposals will be reviewed by the CASSL Advisory Committee and awards announced on or about Feb 4th, 2008. Please complete the application on the next page of this document.

Criteria to be used to evaluate proposals include:

1. The significance (at CRC) of the problem/process or practice to be studied
2. The quality of the plan for gathering information
3. The potential impact on students and the institution of the project
4. The quality of the evaluation and dissemination plan
5. The feasibility of the proposed project.

For CLASSIFIED STAFF ONLY: Please mark which of the following apply. This will only be used for administrative purposes should your proposal be granted.

This project:

- Falls within my assigned duties and will be accomplished outside of my work hours (which means that funding will be awarded using overtime);
- Does not fall within my assigned duties and will be accomplished outside my work hours;
- Falls within my assigned duties and will be accomplished within my work hours (which means that the funding will pay for backfill of my position)

Note: If the proposal addresses the needs of vocational students and/or supports the integration of academic and vocational areas, please highlight this in your application narrative. (Proposals meeting this criterion may be forwarded to the Instruction Office for review by the Dean of Instruction and Economic Development for supporting using VATEA funds.).

CASSL Innovation Grant Application:

Name(s) of applicants:

Title of proposal:

Please check all of the following that apply to your proposed project. Check at least one box in each section.

A. The project...

- Explores aspects of the scholarship of teaching and learning
- Enhances ongoing emphases or initiatives supported by CASSL such as:
 - Strategies, both inside and outside the classroom, that increase student success
 - Practices that support under-prepared students
 - Processes that facilitate educational equity and cultural competence
- Shows potential to be disseminated and/or institutionalized
- Enhances the ability to develop and/or assess student learning outcomes at CRC

B. This project supports the following college goals:

- Student Success
- Access & Growth
- Community, Economic and Workforce Development
- Teaching and Learning Effectiveness
- Organizational Effectiveness

Grant narrative:

Please use the space below (and additional pages if necessary) to provide a brief narrative with the following sections:

- I. **The project** : problem, process, or practice to be studied and it's relevance to the college
- II. **The research**: methods of information collection and analysis (please include a statement of the CASSL resources, if any, which you will need to support your project.)
- III. **Anticipated outcomes**: projected implementation of what is learned (i.e. developing new curriculum new assessment strategies, modifying processes, implementing new teaching methods, etc.).
- IV. **Dissemination plan**: how with the results be shared across the college