

California Community Colleges: Introduction

The three segments of higher education

- The higher education “Master Plan”
- Relations between the segments

Mission of the community colleges

- Transfer Education
- Career (Occupational, Vocational) Education
- Remedial Education
- Community service (Continuing Education/Life Enrichment)

Faculty

- Occupational versus academic minimum qualifications
- Part time versus full time
- Tenure
- Pay
- How to find a job
- Life as a community college faculty member

Students

- Who can attend a community college?
- Student diversity

Some Terms:

- ASSESSMENT
- SLO
- SYLLABUS
- TAA
- TOP CODE
- CAN NUMBER
- MIN QUALS
- VATEA
- IGETC
- GE
- CAREER EDUCATION
- PROGRAM REVIEW
- ED CODE
- COMPETENCIES
- TITLE V
- INTER-SEGMENTAL
- GOOD PRACTICES
- ARTICULATION
- IA
- UC, CSU, CCC
- CHANCELLOR’S OFFICE
- STATEWIDE ACADEMIC SENATE
- CURRICULUM COMMITTEE

Overview of Curriculum Issues Related to Course Delivery

Preparation

- Outcomes definition
- Teaching style
- Choice of textbook and other materials
- Sequence of topics
- Level of detail/difficulty
- Type of evaluations (exams, assignments, etc.)
- Timing of exams/other evaluation methods
- Grading rubric

Course Materials

- Syllabus
- Textbook
- Audio-visual materials
- Other

Classroom Management

- Expectations
- Organization
- Effective use of time
- Control of the classroom
- Student motivation

Delivery of Information

- Teaching style
- Self assessment

- Immediacy and other teacher attributes
- Classroom activities (e.g. lecture versus lab, groups versus individual activities)
- Use of board/overheads/power point
- Questioning students

Evaluation of Student Performance

- Outcomes assessment
- Grading assessment
- Exams (essay, short answer, objective, “practical” exams, etc.)
- Direct observation of skills
- Presentations
- Portfolios
- Term papers and essays
- Self assessment

Assessment of Effectiveness of Teaching/Learning

- Outcomes assessment
- Student evaluations of instructor
- Classroom assessment techniques
- Peer evaluators
- Mentor teachers

Overview of Curriculum Issues Related to Course Development

Teaching/Learning issues

- Learning theories
- Learning styles
- Learning outcomes (SLO's)
- Classroom policies
- Course materials
- Teaching style
- Evaluation of student progress
- Assessment of effectiveness of teaching/learning

Transfer issues

- UC, CSU, CCC
- IGETC
- Articulation
- GE
- TAA's

Curriculum committee technical issues

- Course approval process
- Course outline
- Course approval forms

- Pre-requisites and co-requisites
- Units
- Distance Education
- Articulation
- Graduation requirements
- GE placement
- Other approvals (e.g. multicultural requirement)

Regulatory technical issues

- Statewide academic senate
- Good practices
- CAN system
- Competencies (e.g. information competency)
- Ed Code
- Title 5 CCR
- TOP codes
- Placement of courses within disciplines