

Outcomes Assessment Task Force Committee Charge

1. To develop and forward a recommended plan with respect to the assessment of student learning outcomes.
 - a. Development of an assessment “tool kit” that:
 - contains strategies and examples of various assessment tools and strategies
 - contains various strategies that might be used to document course assessments
 - b. Development of reporting processes for course and program SLO assessment that includes
 - a recommended cycle for documenting course outcome assessments (e.g. how might we sample courses for the reporting of outcomes assessment?).
 - recommended modifications to parts of PrOF used to report program outcomes assessment.
 - c. Development of an assessment strategy and reporting mechanism for college wide outcomes
 - GE outcomes
 - College Wide general outcomes
 - d. Recommendations for resources needed to implement the plan
 - e. Other

Timeline

We anticipate meeting twice per month and are hoping that a recommendation will be forwarded to the constituency groups for review and comment and modification early in the Spring semester.

Overview of Process

Fall Semester

Meeting #1 – Establish a context for our work

Meeting #2 – Discuss the different types of assessment tools that might be utilized on a course and program level and select methods to pilot this semester.

Meeting #3 – Review and discuss different models/options for sampling courses to document the outcomes assessment cycle at a course level and different options for collecting documentation.

Meeting #4 – Review and discuss different models/options for sampling courses to document the outcomes assessment cycle at a course level and different options collecting documentation. Identify a documentation process for course SLOs to pilot for the semester.

Meeting #5 – Review and discuss the current PrOF model as it relates to reporting the assessment of Program SLOs. Begin the discussion about GE and College wide outcomes assessment.

Meeting #6 – Continue the review and discussion of the current PrOF model as it relates to reporting the assessment of Program SLOs and the discussion about GE and College wide outcomes assessment.

Spring Semester

Meeting #7 – Review the first draft of the Tool Kit and discuss the reporting pilot project.

Meeting #8 – Finalization of the Tool Kit and first review of the recommendation for documentation process and timelines (for all types of SLOs)

Meeting # 9 – Continued review of the recommendation for documentation processes and timelines and discussion of resources.

Meeting #10 – Finalization of the recommendation for SLO assessment documentation processes, timelines, and resource needs.

Meeting	Tool Kit Development	Documentation of Course SLO Process	Prof/documentation of program SLO	Assessment and documentation of GE and College outcomes	Resources
1	X				
2	X	X			
3		X			
4			X		
5			X	X	
6				X	
7	X				
8	X	X	X	X	
9		X	X	X	X
10		X	X	X	X