

Satisfactory Academic Progress (SAP)

Effective: Fall 2016

1. **Quantitative – Pace** - Complete at least 67% of units enrolled:
Progress Percentage = Total units with a grade of "F", "NC," "W," "NP", "IP" and "I" including academic renewal courses divided by the total units attempted. Non-completion percentage must be 33% or less.
2. **Qualitative - Maintain a minimum of a 2.0** (college) Cumulative Grade Point Average (GPA).
3. **Maximum Timeframe** - Students who have completed a Bachelor degree or higher (including a foreign Degree) or attempted more than 150% of the units required for their degree or certificate program will be denied financial aid. Units earned at another college that are transferred to and accepted or completed at Los Rios Community College District will be calculated into the total number of units attempted. Remedial courses taken at another Los Rios College will not be counted in the maximum timeframe. Up to 30 units of remedial coursework taken at (college name) may be deducted from the total units accumulated. ESL classes are counted toward the total number of units attempted. Students who enroll in ESL or excessive remedial courses that do not apply to their degree or certificate may exhaust their financial aid eligibility.
4. **Course Repetition and Academic Renewal:** To determine the student's GPA, the most recent grade for a repeated course and all grades for academic renewal courses will be used. All units (both current and prior) from repeated and academic renewal courses are counted toward the 150% maximum timeframe of units a student is permitted to attempt. Students are not eligible to receive aid for more than one repetition of a course that has been previously passed.
5. **Warning:** Students who fail to meet SAP due to the GPA and/or PACE requirements may be placed on Financial Aid Warning **for one semester**. During the warning period, the student may be eligible to receive financial aid.
6. **Re-establishing Eligibility:** Students who are denied aid due to their failure to meet SAP standards, may regain Title IV eligibility by reestablishing their eligibility by meeting the SAP standards based on their own actions, or by being approved on Appeal. Students who are denied aid due to unsatisfactory academic progress may be offered the opportunity to appeal the denial. Students who want to appeal must meet the appeal eligibility criteria and submit an appeal form and all supporting documentation to the financial aid office.

Students who have attempted 150 or more units or have BA degree or higher are not eligible to appeal the denial of aid regardless of the reason. (This total attempted units includes units transferred in from other colleges and completed at other LRCCD colleges. Remedial courses taken at another Los Rios College will not be counted in the maximum timeframe.). If a student has been approved on appeal prior to reaching 150 units, the student may continue to receive aid until the end of their program as long as they meet the requirements of their probation. If the student fails to meet the requirements of their probation and is beyond 150 units, the student is no longer eligible for appeal.