PrOF
(Program Review and Forecast)
- The Next Generation!
Overview of Presentation

• Improvements for 2015
• Navigating the Online Environment
• Midterm PrOF requirements
• Focused Look at the Midterm PrOF questions
What’s Improved?

• Better Integration with
  • SOCRATES
  • Outcomes Assessment Reporting System
  • Resource Allocation Processes
• New Improved PrOF Data Packets (2010-2015)
Navigating the Online PrOF

• Finding PrOF (https://cips.crc.losrios.edu)
  • Go to CRC Home Page
  • Select Faculty Staff
  • Select College Integrated Planning System (CIPS)
  • Log in (Enter User ID and Password)
  • Select “Program Review and Forecast” tab
Navigating the Online PrOF

• Getting help
  • Select the “Request Help” tab and submit an email request for help. This will be answered ASAP.

• Types of questions
  • Narrative Text Box (Question IIA, IIE, IIC, IID, IIE)
  • Complete information in tables (All others!)
Midterm PrOF Requirements
December 18th, 2015

• Section I – Setting a Foundation (Update Outcomes Assessment and Curriculum plans) (*September*)

• Section II – Getting Ready (Update status of previous plans) (*October*)

• Section III – Planning for the Future (If needed, develop new planning ideas and update/finalize planning agenda) (*November*)

• Section IV – Resources (Identify resources needed to accomplish these new planning agenda items) (*December*)
Midterm PrOF Approach

Section I - Update Outcomes Assessment and Curriculum plans (IC*, ID*, IF*): Narrative.

• Review and update the planned assessment or curriculum review date (are you behind?)

• Have you completed an assessment or curriculum review and need to specify a new review date?

• *If so, edit the dates in the tables in IC*, ID* and IF*. 
Midterm PrOF Approach

Section I (Continued) - Update Outcomes Assessment and Curriculum plans (IC* - Program, IE* - Course)

• Are there planning implications of your assessments in IC or IE you need to record and incorporate into PrOF?
  • IC - comment on the status and impact of planned changes in IC* by editing the table.
  • IE - write a narrative in response to program implications of course assessment in IE*.
Midterm PrOF Approach

Section II - Update Planning Item Status and Achievements (IIA*, IIB*)

• Do you need to keep the planning items as you move forward because they are still relevant and have not been completed OR do you not need to carry it forward because it is no longer relevant or it has been completed? (IIA*) *Edit the Planning Item status OR Cycle period as appropriate.*

• What other program changes have been accomplished? (IIB*) *This is where you can highlight changes that were not included in the last PrOF or were unanticipated.*
Midterm PrOF Approach

Section III – Planning for the Future (IIIA)*

• Do you need to edit any of your previous planning idea descriptions?
• Do you need to simplify your planning ideas?
• Do the planning ideas capture what you are trying to accomplish to strengthen your program? Note: They should NOT just be a list of resources – that comes later!
• Do the planning ideas fully represent the urgent and important tasks that need to be accomplished to strengthen the program over the next 4 – 6 years or longer. *If not, add new planning idea(s).*
• Hint – you may want to review your unit plan *(click on the unit plan tab and select your area)* to see if your previous approach to the planning and resource sections in PrOF needs to change.

*Planning Idea Descriptions (and other related data) appear in the Unit Plan and Resource Allocation Forms (COB, ITMB) and are sometimes pulled and used to inform college-wide planning processes (e.g. Equity Planning and the Grants Agenda).*
Midterm PrOF Approach

Section III – Planning for the Future (IIIB)*

- Which of the planning ideas need to be accomplished in the next four years? (These are your action items!) *This is just selecting items from the list you created in IIIA!*

*Only Action Items appear in the Resources Section of PrOF and the Unit Plan, which is an important component of the college’s resource allocation processes.*
Midterm PrOF Approach

Section III – Planning for the Future (IIIC)*

This is just adding some details to the work you did in IIIB!

• Review and modify (as needed) required details for previous Action Items that have been carried over

• Supply required details for new Action Items – is this a narrative

* These details (links to strategic plan, brief rationale, and desired outcome) are IMPORTANT. They are included in the unit plan and resource allocation forms and influence the resource allocation ranking processes at the unit and college levels.
Midterm PrOF Approach/discussion of resources for action items.

Section IV – Planning for the Future

• What curriculum changes (if any) are planned in order to complete any Action Items? (IVA*). –courses.

• Review and Edit the Resource Requirements (IVB*)
  • Is it complete? (e.g. Are additional resources (facilities, staff, equipment, software, computers, supplies, etc.) needed in the next 4 years to accomplish your Action Items?) This section should be comprehensive and represent what is needed to accomplish your plans maintain and improve your program. Unless there are compelling reasons, your resource needs should be in PrOF to be considered in the college’s resource allocation processes.

*Resource Requests are often pulled by category to inform college-wide resource allocation and planning processes (for example long term facilities and technology planning).
• Go to completion screen