

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
LOS RIOS COMMUNITY COLLEGE DISTRICT  
AND  
LOS RIOS COLLEGE FEDERATION OF TEACHERS**

April 3, 2009

**Topic:** Adjunct Office Hours

**Background:** During negotiations of Spring 2008, the parties agreed to enhance the opportunity for adjunct office hours. The prior adjunct office hour language 2.12 is attached (Attachment A) and indicates that the voluntary program provides for compensation for one hour/week of scheduled instruction.

When the new language, now 4.10.11 (Attachment B), was improved the concept of the one hour/week was lost in the language. There is an interest in recapturing the concept such that adjunct are not blocking hours of time as "office hours." Typically, office hours will be scheduled on days when classes are scheduled. Half hour increments may be merged to create hour long blocks. Adjustments may be required for short term classes.

Additionally, the parties wish to clarify that under the new program, there is a maximum of 18 hours.

**Agreement:**

The parties agree to modify language in the introductory paragraph as shown below in bold:

The Adjunct Faculty Office Hours Program

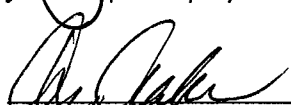
The Adjunct Faculty Office Hours Program is a voluntary program. This program is established in compliance with the provisions of Education Code 87880 to 87885 (AB 301, Chapter 933, Statutes of 1977) and other terms as further defined in this article. **"This program provides for incremental hourly usage over the course of the assignment with the addition of one extra hour (as a result of the compressed calendar). This program provides a maximum of eighteen hours/semester of compensated office hour time. Office hours will be typically scheduled on days that classes meet and evenly distributed across the semester each week that the class is scheduled, unless approved by the Area Dean. All assignments will be combined for one stipend.**

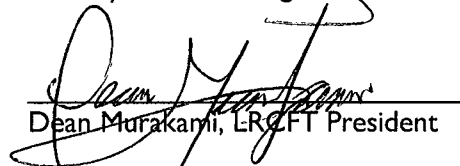
LOS RIOS COMMUNITY  
COLLEGE DISTRICT

LOS RIOS COLLEGE FEDERATION  
OF TEACHERS

  
\_\_\_\_\_  
Jon Sharpe, Deputy Chancellor

  
\_\_\_\_\_  
KC Boylan, Chief Negotiator

  
\_\_\_\_\_  
Ann Alker, Associate Vice Chancellor  
Human Resources

  
\_\_\_\_\_  
Dean Murakami, LRCFT President

4/3/09  
DATE

4-3-09  
DATE