Orientation and Updates

DSPS can meet with departments, divisions, or faculty to provide up-to-date information about DSPS services in addition to the following:

- Relay best practices as it relates to accommodating DSPS students in their classes and clarify any concerns about requested accommodations.
- Provide information on ways to identify effective note takers in the classroom.
- Provide alternate strategies and practices to work effectively with the visually impaired, hearing impaired and students with learning disabilities.
- Help identify students who can be referred to a prescreening appointment with our Learning Disability Specialist.
- Receive your feedback and ideas of how you are working with DSPS students in your classroom and how we can support your success with students.

To schedule a session with the Coordinator or any DSPS professional, please contact Yolanda at x7274. A faculty member may contact DSPS at any time with questions or concerns.

Notetaking Services

- DSPS provides a $50/per semester stipend per class to a classroom notetaker who enrolls at the DSPS office and meets all conditions.
- A DSPS student must provide instructor with a current DSPS Confidential memo, indicating they are eligible for notetaking services.
- A classroom notetaker provides consistent and accurate notes for one or more eligible students in a class period. NCR paper is available.

Quizzes / Exams

- Visit the new TEST PROCTORING link found under the Support Services tab of the CRC homepage: www.crc.losrios.edu/Student_Services/Test_Proctoring.htm
- The Confidential Memo from the DSPS office should always indicate the test location for a student. Exams are currently proctored at Student Services Proctor Center (P-76), or DSPS (P-48).
- The above link will provide you with ample information about how to get your exams to their destination. For additional information or to provide feedback, contact DSPS.
- Please note that exams for conversion to alternate formats for accessibility must be submitted at least a week in advance. Math braille exams will require more time to produce.