

CLASSIFIED NEWSLETTER

INSIDE THIS ISSUE:

*Cafeteria, Bookstore and
Communication, Visual
and Performing Arts*

Contribution to Student Success

Providing students with delicious and nutritionally healthy options, coupled with speedy service. We provide students with the energy they need to further their studies and health.

What you need to know

I would like the whole school to know that my department is always striving to bring delicious, affordable, healthier options to the campus. We are always looking to expand our resources and renew the cafeteria experience.



DEPARTMENT RECOGNITIONS

GETTING TO KNOW OUR CLASSIFIED STAFF



Bao Nguyen, Food Services Assistant

Describe your role and duties in your department:

Bao Nguyen — Do everything if they need— make the soups, deli, salad bar, etc.

How long have you worked at CRC? How long have you worked in the department?

Since 1997 (17 years)

What is something your department does to relieve stress and have fun?

In between cooking and cleaning and making sure everyone is getting served in a timely manner, we like to keep the environment light by talking to each other and making one another laugh in any way possible.

Bookstore

Contribution to Student Success

We sell books and supplies that are required for classes. We also sell CRC and general clothing, supplies, mugs, etc. We are the campus bookstore and have available to our students and staff things that they might need outside of the regular school items such as greeting cards, glasses, makeup, general medicine, and health care products. The bookstore is also an information place for our students.

We are vital to student success in that we provide them with (in most cases) immediate access to the books and materials that they need to succeed in their classes. Additionally, along with many wonderful professors, we host poetry readings, author readings, book clubs, etc., in the bookstore which (we hope) support and encourage students in their journey of learning and exploring the world around them.

Our professional and friendly staff provide excellent customer service in an inviting atmosphere that fosters life-long relationships with our students, faculty, staff and the community. We support the enhancement of learning by offering poetry readings, book discussions (One Book Club), and other events in your college store.

The college store also provides resources to support activities that enhance student engagement in the CRC college community.

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Describe your role and duties in your department:

Maria Hyde— I am the Hawks Nest College Store Manager responsible for planning, organizing, controlling and directing campus bookstore operations to support student success by providing the educational and general merchandise needs for the CRC college community; offering new product and textbook solutions, processes, services, technologies, and fresh ideas.

Sabrina Guidi— I am the assistant manager and my duties include textbook buying, cashier training, working with faculty to promote events in the store, and many other roles as the bookstore needs.

Glenn Akutagawa- I oversee all of shipping, receiving, and operational duties, including training and supervising employees. Also includes set up of registers and computers in our bookstore and the Elk Grove Center. I also do minor handyman work.

Chou Chasengnou— I am the Bookstore Accountant. My duty as the accountant is to make sure the daily sales and refunds are counted and deposited. I process invoices to departments and other vendors for purchases. Responsible for cutting checks to pay vendors. Help with the textbook rentals, cashiering, overseeing students and temps, and working with other bookstore staff in getting things completed. I also help our customers look for books and other items, getting general information, and making purchases.

Marsha White— I am the Merchandise Buyer for the Bookstore. I purchase and maintain the school supplies also the food, drinks and gift items. I assist Departments with needs in the area of supplies and imprinted items.



Stress Relievers

Our department has a wonderful group of people that keep things lively. We have orientation potlucks during Fall and Spring in which we all get to know our new workers and reconnect with everyone else. The last Winter Holiday potluck we had gift drawings that help with morale. I try to go to events on campus to reconnect with other colleagues and keep up to date on what's going on.

POTLUCKS! We enjoy getting together to laugh, eat and visit. We don't get to do it as often as we'd like, but we try to do it at least a couple of times a semester.

We have a great group of people that work at the Bookstore. It is fun to hear about what they are doing and about their families.



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DEPARTMENT RECOGNITIONS CONT...

How long have you worked at CRC? How long have you worked in the department?

Maria Hyde — For 15 years, I have been thankful for my position at the Hawks Nest as the College Store Manager and enjoy working with our students, faculty, staff and the community. Most of all, I am thankful for an exceptional, hard-working staff that makes my job easy! Thank you, Marsha, Sabrina, Glenn & Chou :)

Sabrina Guidi— I've worked for the bookstore for 12 years.

Glenn Akutagawa- I've worked at the bookstore for 14 years.

Chou Chasengnou — I have worked at CRC for 16 years. I have been in the Business Services Office for the majority of the time and moved to the Bookstore last December. For 5 years and counting I have worked as the Bookstore Accountant.

Marsha White— I have worked at the Bookstore for 13 years; the last 7 years as the Buyer.

What you need to know

Our department services students, staff, faculty, managers and the general community. We offer a number of ways for students to purchase at the Bookstore. They can stop by the store and make a purchase or go online and order. Online orders can either be shipped or picked up at the store. Some books can be rented at a lower price.

We are gladly here to service everyone. We would welcome your visit!

We truly care about the students that we serve, their success, and we hope that they have a happy and helpful experience in our store. So many of the students that come into our store are kind, polite and a pleasure to meet. We really love our students. In fact, many of the employees in our store are students at CRC and we think they're pretty special people.

Don't forget about us! We are more than a Bookstore, we are the "CRC Hawks Nest College Store". We have drinks, snacks, \$1.00 greeting cards, gifts, supplies, art supplies, CRC clothing, books, trade books, eBooks, and Rental Books. Share and utilize our services daily! Thanks for your continued support!

The Bookstore is here to help the students have an option, they may rent some of the textbooks or purchase. To rent is a more affordable way to get their books.

Communication, Visual and Performing Arts (CVPA)

Contribution to Student Success

Our department is a place to discover the artist expression that many students find little outlet for in high school. We connect students with the equipment and materials needed to make great photographs. In photography they can also hone their skills in computer art, printing and studio work. If a student perseveres with the coursework, they will find our program can help them succeed in the business and art world.

Allows me to exercise my sense of humor. When I'm busy and/or stressed, I can get up and make someone laugh with my stupid, corny jokes. All I want to do is put a smile on somebody's face.

We give them the confidence to go out on stage and deliver a finished product. We show them the importance of not giving up and to take their duties seriously. We show them first hand that yes, they can achieve something amazing.



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Describe your role and duties in your department:

Bonnie Green — Administrative Assistant, budgets, absence reports and time-sheets, purchasing, travel authorizations, assist students, assist faculty.

David Fulk — Supervise students in the building of sets and props for theatrical productions, lend assistance with all technical aspects of productions, use and maintain equipment, instruct students on shop safety.



Ray Neuharth — I am the CRC Photography department Instructional Assistant. I run the photography lab, open labs, and many other functions. I identify needs and order replacement parts and materials. I work directly with students needing extra help in photography function and computer use. I am in charge of the student loan program of photo lighting, cameras and tripods. I run labs in the absence of professors and help with the lab fee totals. I drive field trips for the department and set up photography scenes for students to shoot. Almost anything related to assisting instructors and students is in my job description.

April Robinson — I am the Evening Clerk in CVPA. I assist the Dean and Admin with daily office tasks, as well as assist faculty and students.

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DEPARTMENT RECOGNITIONS CONT...

How long have you worked at CRC? How long have you worked in the department?

Bonnie Green – 12 years

David Fulk – Going on twenty years now.

Ray Neuharth– I have been here since August 2004.

April Robinson– I have been here for 6 years.

What you need to know

We recently moved from the BS building to the Winn Center and we find it really is a synthesis of a beautiful, modern building with time-proven methods of creating art.

We're a small, but dedicated department staffed by truly amazing people

Stress Relievers

For fun, we have pot-lucks during the final portfolio reviews, go on historic site field trips all over Northern California (Ft. Point San Francisco, Yosemite, Amador County gold country, Old Sacramento) and give assignments presented as “scavenger hunts.”

Bringing in food to share with faculty and staff.

What we do every day is fun. It can be very stressful but we always look back on what we've done and think "You know? That was really fun!"

