

# Program SLOs

## Accounting

A.A. Degree – Accounting

Certificate of Achievement – Accounting, Accounting-Advanced, Accounting Clerk, Accounting-Taxation

### Accounting Program Student Learning Outcomes from the 2015 PrOF (Program Review) Update

1	Program Student Learning Outcome (P-SLO)	<b>General Accounting Theory and Practice</b>	<ul style="list-style-type: none"> <li>• Demonstrate a firm understanding and working knowledge of basic accounting terminology and the process by which transactions are analyzed and transformed into financial statements.</li> <li>• Compute, classify, record, and verify numerical data, both manually and with computing equipment, in order to develop and maintain financial records.</li> </ul>
2	Program Student Learning Outcome (P-SLO)	<b>Analytical Skills</b>	<ul style="list-style-type: none"> <li>• Demonstrate intelligent interpretation and use of financial statements in managing and analyzing business operations.</li> <li>• Demonstrate the ability to identify key issues, research relevant data, and think critically and analytically about the possible solutions for the financial problem encountered.</li> </ul>
3	Program Student Learning Outcome (P-SLO)	<b>Communication Skills</b>	<ul style="list-style-type: none"> <li>• Create accurate, professional, and appropriate accounting documents and reports for the business entity served.</li> <li>• Receive and process written and oral financial information and prepare the appropriate response for management, investors, clients, or other fellow professionals.</li> <li>• Work effectively, individually and as a member of a group.</li> </ul>
4	Program Student Learning Outcome (P-SLO)	<b>Technology Skills</b>	<ul style="list-style-type: none"> <li>• Demonstrate effective use of all technology applicable to the accounting field.</li> <li>• Demonstrate proficiency in the use of accounting software, spreadsheets, and databases applicable to accounting practice and procedures.</li> </ul>
5	Program Student Learning Outcome (P-SLO)	<b>Critical Thinking Skills</b>	<ul style="list-style-type: none"> <li>• Record, summarize, analyze, and interpret financial activities to permit individuals and organizations to make informed judgments and sensible business decisions.</li> <li>• Comprehend an unrelated set of financial facts; identify and anticipate problems and find acceptable solutions for the business entity served.</li> </ul>
6	Program Student	<b>Ethics</b>	<ul style="list-style-type: none"> <li>• Practice high ethical standards in all contacts with employers, clients, coworkers, and the general public.</li> </ul>

	Learning Outcome (P-SLO)		<ul style="list-style-type: none"> <li>Demonstrate the ability to act with integrity and honesty and choose an ethical course of action.</li> </ul>
7	Program Student Learning Outcome (P-SLO)	<b>Diversity</b>	<ul style="list-style-type: none"> <li>Demonstrate the ability to relate and interact effectively in teams consisting of individuals with differing interest, gender, backgrounds, and professions.</li> </ul>

### **A.A. – Accounting – and Certificate – Accounting, Advanced – Student Learning Outcomes\***

**SLO 1 SYNTHESIZE GENERAL ACCOUNTING THEORY AND PRACTICE INTO FINANCIAL RECORDS** This includes the ability to: A. Demonstrate a firm understanding and working knowledge of basic accounting terminology and the process by which transactions are analyzed and transformed into financial statements. B. Compute, classify, record, and verify numerical data, both manually and with computing equipment, in order to develop and maintain financial records.

**SLO 2 ANALYZE BUSINESS INFORMATION AND INFER THE RESOLUTION OF KEY ISSUES (ANALYTICAL SKILLS)** This includes the ability to: A. Demonstrate intelligent interpretation and use of financial statements in managing and analyzing business operations. B. Demonstrate the ability to identify key issues, research relevant data, and think critically, and analytically about the possible solutions for the financial problem encountered.

**SLO 3 COMPOSE EFFECTIVE ACCOUNTING INFORMATION DOCUMENTS AND COMMUNICATE THEM TO APPROPRIATE USERS (COMMUNICATION SKILLS)** This includes the ability to: A. Create accurate, professional, and appropriate accounting documents and reports for the business entity served. B. Receive and process written and oral financial information and prepare the appropriate response for management, investor, clients, or other fellow professionals. C. Work effectively, individually and as a member of a group.

**SLO 4 INTEGRATE TECHNOLOGY INTO THE DEVELOPMENT OF ACCOUNTING INFORMATION (TECHNOLOGY SKILLS)** This includes the ability to: A. Demonstrate effective use of all technology applicable to the accounting field. B. Demonstrate proficiency in the use of accounting software, spreadsheets, and databases applicable to accounting practice and procedures.

**SLO 5 ANALYZE, SUMMARIZE AND INTERPRET FINANCIAL INFORMATION (CRITICAL THINKING SKILLS)** This includes the ability to: A. Record, summarize, analyze, and interpret financial activities to permit individuals and organizations to make informed judgments and sensible business decisions. B. Comprehend an unrelated set of financial facts; identify and anticipate problems and find acceptable solutions for the business entity served.

**SLO 6 EVALUATE ACTIONS FOR INTEGRITY AND HONESTY (ETHICS)** This includes the ability to: A. Practice high ethical standards in all contacts with employers, clients, co workers, and general public. B. Demonstrate the ability to act with integrity and honesty and choose an ethical course of action.

**SLO 7 SUPPORT ACTIONS THAT IMPROVE THE ABILITY TO INTERACT EFFECTIVELY IN DIVERSE ENVIRONMENTS AND WITH DIVERSE PERSONS. (DIVERSITY)** This includes the ability to demonstrate the ability to relate and interact effectively in teams consisting of individuals with differing interest, gender, backgrounds, and professions.

### **Certificate – Accounting Clerk – Student Learning Outcomes\***

**SLO 1 COMPOSE EFFECTIVE ACCOUNTING INFORMATION DOCUMENTS AND COMMUNICATE THEM TO APPROPRIATE USERS (COMMUNICATION SKILLS)** This includes the ability to: A. Create accurate, professional, and appropriate accounting documents and reports for the business entity served. B. Receive and process written and oral financial information and prepare the appropriate response for management, investor, clients, or other fellow professionals. C. Work effectively, individually and as a member of a group.

**SLO 2 INTEGRATE TECHNOLOGY INTO THE DEVELOPMENT OF ACCOUNTING INFORMATION (TECHNOLOGY SKILLS)** This includes the ability to: A. Demonstrate effective use of all technology applicable to the accounting field. B.

Demonstrate proficiency in the use of accounting software, spreadsheets, and databases applicable to accounting practice and procedures.

**SLO 3 EVALUATE ACTIONS FOR INTEGRITY AND HONESTY (ETHICS)** This includes the ability to: A. Practice high ethical standards in all contacts with employers, clients, co workers, and general public. B. Demonstrate the ability to act with integrity and honesty and choose an ethical course of action.

### **Certificate – Accounting, Taxation - Student Learning Outcomes\***

**SLO 1 ANALYZE BUSINESS INFORMATION AND INFER THE RESOLUTION OF KEY ISSUES (ANALYTICAL SKILLS)** This includes the ability to:

- A. Demonstrate intelligent interpretation and use of financial statements in managing and analyzing business operations.
- B. Demonstrate the ability to identify key issues, research relevant data, and think critically, and analytically about the possible solutions for the financial problem encountered.

**SLO 2 COMPOSE EFFECTIVE ACCOUNTING INFORMATION DOCUMENTS AND COMMUNICATE THEM TO APPROPRIATE USERS (COMMUNICATION SKILLS)** This includes the ability to:

- A. Create accurate, professional, and appropriate accounting documents and reports for the business entity served.
- B. Receive and process written and oral financial information and prepare the appropriate response for management, investor, clients, or other fellow professionals.
- C. Work effectively, individually and as a member of a group.

**SLO 3 ANALYZE, SUMMARIZE AND INTERPRET FINANCIAL INFORMATION (CRITICAL THINKING SKILLS)** This includes the ability to:

- A. Record, summarize, analyze, and interpret financial activities to permit individuals and organizations to make informed judgments and sensible business decisions.
- B. Comprehend an unrelated set of financial facts; identify and anticipate problems and find acceptable solutions for the business entity served

**SLO 4 EVALUATE ACTIONS FOR INTEGRITY AND HONESTY (ETHICS)** This includes the ability to:

- A. Practice high ethical standards in all contacts with employers, clients, co-workers, and the general public.
- B. Demonstrate the ability to act with integrity and honesty and choose an ethical course of action.

\*Developed through the Curriculum Committee approval process.