

# Associated Students of Cosumnes River College Constitution

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## **ARTICLE I. PREAMBLE**

### **SECTION 1. ESTABLISHMENT**

We, the students of Cosumnes River College, do hereby establish the Associated Students of Cosumnes River College (ASCRC), which includes the Cosumnes River College Student Senate, the Cosumnes River College Clubs and Events Board and the Cosumnes River College Joint Budget Committee, as a means to represent all of the students of Cosumnes River College. We, the students of Cosumnes River College, do hereby establish this Constitution and assume the powers and responsibilities of self-governance. Further, the Associated Students of Cosumnes River College is recognized as the representative ASCRC by the Los Rios Community College District Board of Trustees.

### **SECTION 2. MISSION**

It is the mission of the Cosumnes River College Associated Students to:

- A. Provide the students of Cosumnes River College with a voice in the College's and the Los Rios Community College District's shared governance process.
- B. Promote the intellectual, artistic and social life of the students of Cosumnes River College and its educational center(s).
- C. Advocate for the common interests of students at the local, state, and federal levels by encouraging student responsibility as granted by Assembly Bill 1725 and all other applicable state and federal laws.
- D. Promote student involvement and activities that reflect the diversity of the campus community and foster cultural awareness and acceptance.
- E. Provide a mechanism for the appropriate allocation of Cosumnes River College Associated Students resources.

## **ARTICLE II. NAME, MASCOT, COLORS**

### **SECTION 1. NAME**

The name of the student association shall be Associated Students of Cosumnes River College (ASCRC).

### **SECTION 2. MASCOT**

The mascot of the ASCRC shall be the Hawk.

### **SECTION 3. COLORS**

The colors of the ASCRC shall be navy and orange.

## **ARTICLE III. COMPONENTS OF THE ASSOCIATED STUDENTS**

### **SECTION 1. COMPONENTS**

The Associated Students of Cosumnes River College shall consist of the following three components:

- A. The Cosumnes River College Student Senate (SS).
- B. The Cosumnes River College Club and Events Board (CAEB).
- C. The Cosumnes River College Joint Budget Committee (JBC).

## **ARTICLE IV. PURPOSE**

### **SECTION 1. GENERAL PURPOSE**

The purpose of the ASCRC is to provide the students of the College with a representative entity that participates in the shared governance of the College and the District and to promote the intellectual and social life of students at the College through authorized clubs and college activities. The ASCRC further provides a conduit of information for communicating with, securing input, representing views and reporting back to the students.

### **SECTION 2. SHARED GOVERNANCE AND REPRESENTATION**

Through the Student Senate, the ASCRC participates in the College's shared governance process to inform decisions that have or will have a significant effect on students. The Student Senate also serves as the means through which students may be nominated to participate on College and/or District committees, task forces or other governance groups. The Student Senate shall advocate for the common interests of students at the local, state, and federal levels by encouraging student responsibility as granted by Assembly Bill 1725 and all other applicable state and federal laws. The Student Senate is also charged with the responsibility to recommend expenditures of the College's Student Representation fees for authorized activities. The Student Senate is the only entity empowered to take positions on legislative issues within its purview under Los Rios Community College District Policies and Regulations.

### **SECTION 3. COMMUNICATION**

The Student Senate further provides a conduit of information for communicating with the student constituency, for securing the input and views of their constituency, and for representing all views of their constituency. The members of the Student Senate have a responsibility to report back to their constituencies.

### **SECTION 4. ACTIVITIES**

Through the Club and Events Board, the ASCRC promotes the intellectual and social life of students at the College through authorized club activities and promotes the intellectual, artistic, cultural, and social life of students by programming college-wide events and bringing artists and speakers to the college.

## **ARTICLE V. RECOGNITION OF AUTHORITY**

### **SECTION 1. AUTHORITY**

The Associated Students of Cosumnes River College exists solely by virtue of and pursuant to the authorization of the Los Rios Community College District Board of Trustees, its enactment of

LRCCD Policy 2311 and California Education Code section 76060. The Associated Students of Cosumnes River College hereby recognizes that by virtue of possessing the power to create the ASCRC, the Board of Trustees also retains the power of oversight over the Associated Students of Cosumnes River College and the power to revoke this authority and to dissolve the Associated Students of Cosumnes River College.

## **ARTICLE VI. MEMBERSHIP IN THE ASSOCIATED STUDENTS**

### **SECTION 1. MEMBERSHIP**

All enrolled students at Cosumnes River College shall be members of the Associated Students of Cosumnes River College.

## **ARTICLE VII. ASCRC STUDENT SENATE**

The Student Senate shall have executive officers and senators each of which shall be elected to serve by the students of the Cosumnes River College pursuant to the election procedures established by Los Rios Community College District Policy 2311 and Administrative Regulation 2311.

### **SECTION 1. MEMBERSHIP**

The Student Senate shall include the President, Vice-President, Secretary, Treasurer and Director of Legislative Affairs (Article X), and 11 Senators each of which shall be elected to serve by the students of CRC pursuant to the election procedures established by Los Rios Community College District Policy 2311 and Administrative Regulation 2311. The Student Senate may include appointed members to fill vacancies in accordance with Article XIII and the voting rights of the position.

### **SECTION 2. ELIGIBILITY TO SERVE**

Any student enrolled at Cosumnes River College in a minimum of five semester units during the fall and spring semesters, with a minimum 2.0 cumulative grade point average and in good standing shall be eligible to serve on the Student Senate as an officeholder (Los Rios Community College District Regulation R-2311, section 1.1.2 in compliance with California Education Code section 76061). At any one time, a student may serve only on a single Student Senate for any of the Los Rios Community Colleges.

- A. Student Senate officeholders shall not concurrently hold more than one elected Student Senate office.
- B. Student Senate President or Vice President may not concurrently serve as the Commissioner or Vice Commissioner of the Clubs and Events Board.
- C. The Los Rios Community College District Student Trustee may not serve as the President of any Student Senate while serving as Trustee.

### **SECTION 3. TERM**

The term of an executive council member and elected senators is for one year commencing at the last senate meeting of the spring semester and concludes at the same time the following year. Any person elected or appointed to a vacant position shall serve the remainder of the term.

## **SECTION 4. VOTING**

- A. All members shall have one vote in any matter decided by the Senate, except for the President who may vote only in the case of a tie.
- B. Proxy votes are not permitted.
- C. A majority of the members of the Student Senate may vote to include an item on the Agenda, in accordance with the Ralph Brown Act.

## **SECTION 5. POWERS, BUDGET AND DUTIES**

### **A. POWERS**

The Student Senate shall have the following enumerated powers, and such powers as necessary to carry out these enumerated powers:

- i. Nominate or appoint students to College or District committees, task forces or other governance groups.
- ii. Pass resolutions on participatory governance and legislative matters within its purview as stated in District Policy.
- iii. Coordinate with the Clubs and Events Board of Cosumnes River College to conduct college-wide activities.
- iv. Recommend expenditures of Cosumnes River College's representation fees for lobbying activities and trips as authorized (California Education Code, § 70060.5).
- v. Recommend the expenditure of its budgeted funds.
- vi. Engage in fund raising activities to pursue or activities matters within its purview as stated in LRCC District Policy.
- vii. Enact resolutions concerning matters that have a significant effect on students, including 1) grading policies; 2) codes of student conduct; 3) academic disciplinary policies; 4) curriculum development; 5) initiation or discontinuation of courses or programs of study; 6) institutional planning and budget development; 7) standards and policies regarding student preparation and success; 9) any student fees within the authority of the district to adopt; and 10) any other District or College policy, procedure or related matter that the board of Trustees determines will have a significant effect on students.

### **B. BUDGET**

The Student Senate shall receive an annual budget for general expenses and senate events determined by a formula set by the Joint Budget Committee. The Student Senate may petition the Joint Budget Committee for additional funds to support projects related to the purposes of the Student Senate. The Student Senate shall also receive as a separate portion of its budget the allotment of the student representation fees (California Education Code, § 70060.5).

### **C. DUTIES**

The Student Senate shall have the following duties:

- i. To communicate the existence and resolution of issues of importance within its purview to the shared governance entities of the College and to the student body and the constituencies the senators represent.
- ii. To act in the best interest of all of the students of the College.
- iii. To participate in shared governance by appointing members and students who will serve on those shared governance committees, including those related to accreditation, and those serving/elected to the Student Senate.

- iv. To ensure that the importance of diversity is taken into account in appointments to shared governance committees so that the members of those committees reflect the diverse nature of students who attend the College they serve.
- v. To provide for the collection of broad student opinion and establish a systematic way of soliciting the diverse perspectives of their constituency.
- vi. To communicate to the Board of Trustees through their President's membership in the Student Advisory Committee and through the elected Student Trustee.
- vii. To provide orientation and/or training of all new members. This training must include, but is not limited to, the purposes and mechanics of the shared governance process, and methods of securing constituency input on matters that have a significant effect on students.
- viii. To coordinate its activities with the Club and Events Board.
- ix. To adopt and update its bylaws from time to time as necessary.
- x. To follow the Ralph Brown Act, as applicable.

## **SECTION 6. APPOINTEES: RESPONSIBILITIES AND DUTIES**

- A. The list of students that shall be considered for appointment to elective office, as a representative of a shared governance committee, or any other appointment shall be secured by an application process open to all students of the College. The nomination of students who apply shall be in accordance with the Student Senate Bylaws. Any nomination created by appointment must be ratified by a plurality vote by the Student Senate members in attendance.
- B. All appointments to shared governance standing committees shall continue from the date of the appointment until the earlier of the following dates: the office becomes vacant; a successor is selected; or the last senate meeting in the spring semester of the current year.
- C. All appointments to shared governance committees shall carry with them the charge that the person who is appointed to that committee shall:
  - i. Report back to the larger group of student leaders concerning the work of the committee;
  - ii. Solicit any necessary input of the student leaders as to recommendations as to that work; and
  - iii. Ensure that the work of the shared governance committees is shared widely among students so that their input can be solicited in a timely manner.

## **SECTION 7. COMMITTEES**

The Student Senate may create any subcommittees necessary for the temporary (ad hoc) or continuing (standing) tasks to assist the proper functioning of the organization.

- A. There shall be the following standing committees:
  - i. Environmental Affairs Committee to be responsible for researching environmental issues affecting Cosumnes River College, and providing recommendations for improvements thereof; for setting environmental policy within ASCRC and recommending environmental policy for the surrounding areas off campus; for addressing campus structural environment, suggesting modification and improvements thereof, and ensuring a safe and healthy environment for the students of Cosumnes River College.

- ii. Finance Committee to be responsible for advising the Student Senate on matters dealing with the fiscal concerns of the ASCRC; recommending action on financial allocations, and disseminating information concerning the tasks of the committee.
- iii. Legislative Affairs Committee to be responsible for helping to research common issues of students and presenting information to the ASCRC, and interpreting the constitution and ASCRC Bylaws.

## **ARTICLE VIII. CLUBS AND EVENTS BOARD**

### **SECTION 1. MEMBERSHIP**

The Clubs and Events Board (CAEB) shall include an Executive Council which consist of Commissioner, Vice Commissioner, Secretary, Director of Finance, and up to ten At-Large Representatives who include students from the general student body and/or one club representative per chartered club. The Clubs and Events Board may choose to expand its membership to beyond these parameters through the ASCRC Bylaws, but only to students enrolled at Cosumnes River College.

- A. The CAEB Executive Council shall be elected by the students of Cosumnes River College.
- B. The Commissioner has the authority to appoint up to ten At-Large Representatives who may or may not have a club affiliation.
- C. Each club may appoint one Representative to represent the interests of the club at board meetings. A Representative may only represent one club, even if they are a member of multiple clubs.

### **SECTION 2. ELIGIBILITY TO SERVE**

Any student enrolled at Cosumnes River College in a minimum of five semester units during the fall and spring semesters, with a minimum 2.0 cumulative grade point average and in good standing shall be eligible to serve on the Student Senate as an officeholder (Los Rios Community College District Regulation R-2311, section 1.1.2 in compliance with California Education Code section 76061). At any one time, a student may serve only on a single Clubs and Events Board for any of the Los Rios Community Colleges.

- A. Clubs and Events Board officeholders shall not concurrently hold more than one office on this board.
- B. Clubs and Events Board Commissioner or Vice Commissioner may not concurrently serve as the Student Senate President or Vice President.
- C. The Los Rios Community College District Student Trustee may not serve as the Commissioner of any Clubs and Events Board while serving as Trustee.

### **SECTION 3. TERM**

The term of office for CAEB officeholders is for one year commencing at the last board meeting of the spring semester and concludes at the same time the following year. Any person elected or appointed to a vacant position shall serve the remainder of the term.

### **SECTION 4. VOTING**

- A. All members of the Clubs and Events Board shall have one vote in any matter decided by the Board, except for the Commissioner who may vote only in the case of a tie.
- B. Proxy votes are not permitted.
- C. A majority of the members of the Clubs and Events Board may vote to include an item on the Agenda, in accordance with the Ralph Brown Act.

## **SECTION 5. POWERS, BUDGET AND DUTIES**

### **A. POWERS**

The Clubs and Events Board shall have the following powers:

- i. Develop general guidelines for approving student clubs consistent with Los Rios Community College District and Cosumnes River College policy.
- ii. Plan and coordinate yearly activities and celebrations for the entire College consistent with its mission and budget.
- ii. Plan and develop special one-time events consistent with its mission and budget.
- iv. Coordinate with the Student Senate to provide large scale events encouraging student lobbying and other activities related to student representation fee.
- v. Coordinate with the professional development committees at the Colleges to plan large scale events for students, faculty, and staff.
- vi. Coordinate with the Student Senate to conduct college-wide activities.
- vii. Recommend expenditures of its budgeted funds.
- viii. Approve, reject and coordinate club fundraising activities in consultation with the CAEB advisor.
- ix. Engage in fund raising activities to pursue activities or matters within its purview as stated in Los Rios Community College District Policy.

### **B. BUDGET**

The Clubs and Events Board shall receive an annual budget for general expenses and club events determined by a formula set by the Joint Budget Committee. The CAEB may petition the Joint Budget Committee for additional funds to support projects related to the purposes of the Clubs and Events Board.

### **C. DUTIES**

The clubs and Events Board shall have the following duties:

- i. Act in the best interest of all of the students of Cosumnes River College.
- ii. Ensure that the importance of diversity is taken into account and encouraged.
- iii. Provide orientation and training of all new members as to the purpose of the Board.
- iv. Encourage the formation of campus clubs.
- v. Provide opportunities for student club event programming each semester.
- vi. Coordinate activities and celebrations for the entire college throughout the year.
- vii. Coordinate, as appropriate, activities with the Student Senate.
- viii. Adopt and update ASCRC Bylaws as necessary.
- ix. Follow the Ralph Brown Act and other governing documents, as applicable.

## **SECTION 6. COMMITTEES**

The Clubs and Events Board may create any subcommittees necessary for the temporary (ad hoc) or continuing (standing) tasks to assist with the proper functioning of the organization.

## **ARTICLE IX. JOINT BUDGET COMMITTEE**

### **SECTION 1. MEMBERSHIP**

The Student Senate and the Clubs and Events Board shall each elect an equal number of voting members to the Joint Budget Committee (JBC) by majority vote of each body. A single club shall

compose no more than one half of the JBC membership. The ASCRC President, or designee, shall serve as the Chair of the Joint Budget Committee and is not counted in the equal number of voting members. The Club and Events Board Commissioner, or designee, shall serve as the Vice-Chair and is counted in the equal number of voting members.

## **SECTION 2. ELIGIBILITY TO SERVE**

At all times during their service, each member serving on the Joint Budget Committee must be enrolled at Cosumnes River College in a minimum of five semester units during the fall and spring semesters, with a minimum 2.0 cumulative grade point average and in good standing (Los Rios Community College District Regulation R-2311, section 1.1.2 in compliance with California Education Code section 76061). At any one time, a student may serve only on a single Joint Budget Committee for any of the Los Rios Community Colleges.

## **SECTION 3. TERM**

The term of office for a member on the Joint Budget Committee shall be consistent with the respective term of office for the position each holds in the Student Senate and/or the Clubs and Events Board.

## **SECTION 4. VOTING**

- A. Each representative shall have one vote in any matter decided by the Joint Budget Committee. The Chair of the Committee may only vote in the case of a tie.
- B. Proxy votes are not permitted.
- C. A majority of the members may vote to include an item on the Agenda, in accordance with the Ralph Brown Act and other governing documents.

## **SECTION 5. POWERS AND DUTIES**

### **A. POWERS**

The Joint Budget Committee shall have the following powers:

- i. In conjunction with Cosumnes River College's Student Development Office establish and/or amend an ongoing formula for the Associated Students of Cosumnes River College general fund dollars that provides regular funding for the operating expenses of the Student Senate and the Clubs and Events Board.
- ii. In conjunction with Cosumnes River College's Student Development Office hear and decide on individual funding request proposals from the Student Senate, the Clubs and Events Board and other student groups for support outside typical operating expenses.

### **B. DUTIES**

The Joint Budget Committee shall have the following duties:

- i. Act in the best interest of all of the students at Cosumnes River College.
- ii. Ensure that the importance of diversity is taken into account and encouraged.
- iii. Provide orientation and/or training of all new members as to the purpose and procedures of the Joint Budget Committee.
- iv. Adopt and update ASCRC Bylaws as necessary.
- v. Follow the Ralph Brown Act and other governing documents, as applicable.

## **ARTICLE X. EXECUTIVE OFFICERS**

### **SECTION 1. LIST OF OFFICERS**

The Student Senate and the Clubs and Events Board shall each have officers elected as set forth in this Article. The Executive Officers of the Student Senate shall be: President, Vice-President, Secretary, Treasurer and Director of Legislative Affairs. The Executive Officers of the Clubs and Events Board shall be: Commissioner, Vice Commissioner, Secretary, and Director of Finance.

### **SECTION 2. ELIGIBILITY TO SERVE**

- A. Each Executive Officer selected under this Article shall be enrolled in Cosumnes River College at the time of election, and throughout his or her term, in a minimum of five semester units during the fall and spring semesters.
- B. Each Executive Officer selected under this Article, at the time of his or her election, and throughout his or her term, must be enrolled at Cosumnes River College in a minimum of five semester units during the fall and spring semesters, with a minimum 2.0 cumulative grade point average and in good standing.
- C. Each Executive Officer selected under this Article shall participate in orientation and/or training as required by the Advisor of that component of the Associated Students of Cosumnes River College. If an Executive Officer selected under this Article fails to complete the training in a timely manner, that position shall be deemed vacant.

### **SECTION 3. ELECTION**

Each Executive Officer elected under this Article shall be elected by the members of the Associated Students of Cosumnes River College.

### **SECTION 4. ORDER OF SUCCESSION**

- A. The Student Senate order of succession of each Executive Officer elected under this Article shall be President, Vice-President, Secretary, Treasurer and Director of Legislative Affairs
- B. The Clubs and Events Board order of succession of each Executive Officer elected under this Article shall be Commissioner, Vice-Commissioner, Secretary, and Director of Finance.

### **SECTION 5. DUTIES OF ASCRC STUDENT SENATE OFFICERS**

For each officer elected under this Article, the following lists their duties in addition to those identified in the ASCRC Bylaws:

- A. **President:** The President is the Chief Executive Officer for the Associated Students of Cosumnes River College. The President shall act as a spokesperson and shall preside over all meetings. The President shall not vote unless there is a tie. The President shall serve on the Executive Council. The President shall undertake other administrative duties as outlined in the ASCRC Bylaws.
- B. **Vice-President:** The Vice President shall assume tasks of the President in case of his or her absence or vacancy. The Vice-President shall serve on the Executive Council. The Vice-President shall undertake other administrative duties as outlined in the ASCRC Bylaws.
- C. **Secretary:** The Secretary shall be in charge of all record keeping and dissemination of information. The Secretary shall serve on the Executive Council. The Secretary shall undertake other administrative duties as outlined in the ASCRC Bylaws.
- D. **Treasurer:** The Treasurer shall track and report all expenditures. The Treasurer shall serve on the Executive Council. The Treasurer shall undertake other administrative duties as outlined in the ASCRC Bylaws.

- E. Director of Legislative Affairs: The Director of Legislative Affairs shall be responsible for advocating the common interests of students at the local, state, and federal levels by encouraging student input as granted by Assembly Bill 1725 and all other applicable state and federal laws. The Director of Legislative Affairs shall ensure maintenance of the Constitution and Bylaws in accordance with District policy and regulations and serve on the Executive Council. The Director of Legislative Affairs shall undertake other administrative duties as outlined in the ASCRC Bylaws.

## **SECTION 6. DUTIES OF ASCRC CLUBS AND EVENTS BOARD OFFICERS**

For each officer elected under this Article, the following lists their duties in addition to those identified in the ASCRC Bylaws:

- A. Commissioner: The Commissioner is the Chief Executive Officer for the Clubs and Events Board. The Commissioner shall act as spokesperson for the clubs and shall preside over all meetings of the CAEB. The Commissioner shall not vote unless there is a tie. The Commissioner shall undertake other administrative duties as outlined in the ASCRC Bylaws.
- B. Vice-Commissioner The Vice-Commissioner shall assume tasks of the Commissioner in case of his or her absence or vacancy. The Vice-Commissioner shall undertake other administrative duties as outlined in the ASCRC Bylaws.
- C. Secretary: The Secretary shall be in charge of all record keeping and dissemination of information. The Secretary shall undertake other administrative duties as outlined in the ASCRC Bylaws.
- D. Director of Finance: The Director of Finance shall keep track of and report all expenditures of the Clubs and Events Board. The Director of Finance shall undertake other administrative duties as outlined in the ASCRC Bylaws.

## **ARTICLE XI. REMOVAL**

### **SECTION 1. EXCLUSIVE METHOD**

The exclusive method for the removal of an officer or member of the Student Senator or the Clubs and Events Board by the students is by recall due to illegal or unethical conduct.

### **SECTION 2. RECALL PETITION**

To recall an officer of the Student Senate or Clubs and Events Board, Cosumnes River College students must submit, to the CRC Student Development Office, a petition with the signatures of two-thirds (2/3rds) of the number of voters who voted in the last election. Those signatures shall be verified by College officials and only those signatures of currently enrolled Cosumnes River College students shall count towards the required number of signatures.

### **SECTION 3. RECALL ELECTION**

A recall election shall be set within fourteen (14) calendar days after the requirements to enact the recall have been fulfilled. A vote of not less than three-quarters (3/4) of the students who vote in the recall election is required to remove an officer or member from office.

## **ARTICLE XII. MEETINGS**

### **SECTION 1. QUORUM**

A quorum to conduct business of any component of the Associated Students of Cosumnes River College shall consist of a majority of the currently elected or appointed members of that component.

### **SECTION 2. MEETING SCHEDULE**

Regular meetings of the Student Senate shall be held a minimum of six times per semester. Regular meetings of the Clubs and Events Board shall be held a minimum of six times per semester. Regular meetings of the Joint Budget Committee shall be held a minimum of two times per semester.

### **SECTION 3. RALPH BROWN ACT**

All meetings of each component of the Associated Student Body shall be conducted in accordance with the Ralph M. Brown Act (Brown Act). All agendas shall be published in accordance with the Brown Act. The Secretary shall be responsible for posting the agenda, but any other officer is empowered to post the agenda. All minutes of meetings shall be made available by the next meeting of each component of the Associated Students of Cosumnes River College. Special and emergency meetings may be called as provided for in the Brown Act.

## **ARTICLE XIII. VACANCIES IN OFFICE**

### **SECTION 1. EVENT OF VACANCY**

An office or member's position of any component of the Associated Students of Cosumnes River College becomes vacant upon the happening of any of the following events:

- A. No officer or member is elected to that position during an election.
- B. The officer or member resigns.
- C. The officer or member is recalled.
- D. The officer or member misses three (3) regularly scheduled meetings without excuse.
- E. The officer or member is determined to have failed to maintain the qualifications for the office.
- F. The officer or member is determined to have engaged in illegal behavior while acting in his or her role as a member of the Associated Students of Cosumnes River College.
- G. The officer or member fails to complete any required orientation or training as outlined in Los Rios Community College District Policy 2311 section 6.1.5.

### **SECTION 2. DETERMINATION OF VACANCY**

The existence of whether an officer's or member's position of any component of the Associated Students of Cosumnes River College is vacant shall be made as follows:

- A. **ABSENCES, TARDIES, ELECTION FAILURE** - The existence of a vacancy based on unexcused absences, unexcused tardies, the failure to elect a candidate at an election, recall or resignation, shall be determined by a two-thirds (2/3) vote of the remaining elected or appointed members of the component in which the vacancy occurs.
- B. **ILLEGAL CONDUCT** - The existence of a vacancy based upon illegal conduct shall be determined by Campus Life Coordinator, with other college officials, including but not limited to the Student Discipline Officer.
- C. **INELIGIBILITY** - The existence of a vacancy based upon ineligibility shall be determined by the Campus Life Coordinator, or college administrator.

D. PERFORMANCE – The Advisor, in consultation with the remaining executive officers of the component may declare a seat vacant if the officer fails to meet the duties of the component and attendance as outlined in the ASCRC Constitution and Bylaws.

### **SECTION 3. FILLING A VACANCY**

In consultation with the Campus Life Coordinator, a component of the Associated Students of Cosumnes River College shall fill vacant positions by appointment and confirmed by a majority vote of the component members, or alternatively by a special election. Special elections may only be held with the concurrence of the Campus Life Coordinator or college administrator.

## **ARTICLE XIV. LIMITATIONS ON POWERS**

### **SECTION 1. ADVISORS, EDUCATORS, RESOURCES**

The ASCRC, and each component thereof, shall have a faculty advisor appointed by Cosumnes River College. Every act or omission of the ASCRC, and any component thereof, shall be subject to the review and approval of the Student Development Office, the faculty advisor, the Vice-President of Student Services and the President of Cosumnes River College. Advisors may work with elected and appointed student representatives to address performance related concerns as part of the learning experience that is student participatory governance. Ultimate review and approval of the actions and omissions of the ASCRC and each of its components remains with the Los Rios Community College District Board of Trustees or its designee(s). Efforts should be made available to incoming student representatives that define the role and scope of the Campus Life Coordinator, raises awareness of the Coordinator's educational function, and informs student representatives of the resources available to them as it relates to shared governance, legislative advocacy, and campus activities. If the Campus Life Coordinator should find that a decision or action is beyond the defined purview of the elected student officer or member, he or she will have the ability to take corrective action in consultation with the appropriate college administrator.

### **SECTION 2. SUPREMACY CLAUSE**

The ASCRC and its components are bound by the Policies and Regulations of the Los Rios Community College District, and all applicable state and federal laws and regulations.

### **SECTION 3. LEGISLATIVE POSITIONS**

Only the Student Senate may adopt official positions on specific state or federal legislative issues. The Student Senate shall not adopt any official position on a legislative issue unless the outcome will have a significant impact on:

- A. The students in their role as students,
- B. College or District policies, regulations, or procedures, or
- C. Shared governance of Cosumnes River College.

Notwithstanding the foregoing, the Student Senate may adopt resolutions in support of statewide and local education bonds. In no event shall ASCRC, or its components, endorse or oppose a candidate for political office.

### **SECTION 4. RESERVATION OF POWERS**

All powers not explicitly granted to the ASCRC remain with the Los Rios Community College District Board of Trustees or its designee(s).

## **ARTICLE XV. ELECTIONS**

### **SECTION 1. DIRECTION AND DATE**

The elections for the ASCRC shall take place under the direction and supervision of the College Vice President of Student Services or designee. The elections shall be held in April. The election shall be held on the same days during the same hours at each college. The April election dates shall be scheduled one year in advance during the spring semester.

### **SECTION 2. SPECIAL ELECTIONS**

Special elections may be called as necessary. Special elections may be held only for (a) changes in the constitution; (b) the creation of a new elective office in the ASCRC; or (c) after an election, all elective offices of the Student Senate or Clubs and Events Board remain vacant

### **SECTION 3. VOTER ELIGIBILITY**

Students may vote in the student association elections at any and all colleges at which they are enrolled at the time of the election.

### **SECTION 4. ELECTION INTENT**

It is the intent of the ASCRC that the elections for the ASCRC shall be held in accordance with all of the following principles:

- A. The elections shall be fundamentally fair.
- B. The elections shall be a learning experience.
- C. The elections shall uniformly enfranchise voters with elections open to students from various locations on campus, at educational centers, and at all times of the day during which classes are offered.
- D. The election shall be based on the universal suffrage principle of “one person-one vote.”
- E. The election shall preserve the principal of confidentiality of the ballot.
- F. The election process shall provide for the adequate distribution and display of comprehensive campaign information to all eligible voters.
- G. The election process shall be subject to limitations on campaign expenditures.
- H. The election counting processes shall be transparent.

### **SECTION 5. OVERSIGHT**

The President of Cosumnes River College, or his/her designee, retains oversight over these elections and may investigate any irregularities that may have affected the fundamental fairness of the elections.

### **SECTION 6. IRREGULARITIES**

In the event the President of Cosumnes River College, or his/her designee, concludes there was a material irregularity in the election, the President, or his or her designee may, pursuant to Los Rios Community College District Policies and Administrative Regulations:

- A. Validate the election;
- B. Invalidate the election and require a re-election;
- C. Validate the election by excluding votes from a polling place where the irregularity occurred; or
- D. Make any other determination that fairness requires.

## **SECTION 7. CAMPAIGNING**

- A. For campaigning policies refer to the Los Rios Community College District Policy and Regulations 2311 section 5. Campaigning policies and regulations are subject to amendments by the District.
- B. Updated campaigning policies shall be included in the petition packet for candidates seeking elected office.

## **ARTICLE XVI. AMENDMENTS**

### **SECTION 1. PROPOSAL FOR AMENDMENT**

This Constitution may be amended by concurrent resolutions passed by two-thirds (2/3) of the members of the Student Senate and two-thirds (2/3) of the members of the Clubs and Events Board and ratified by Cosumnes River College students in an election. The Constitution may also be amended by a petition signed by the students and ratified by the students in a student election.

### **SECTION 2. RATIFICATION**

Any amendment requires the ratification of 2/3 of the students enrolled in the College on the date that the resolution was approved or the valid petition was presented.

### **SECTION 3. REVIEW**

Any amendment of this constitution is subject to the review and approval of the Los Rios Community College District Board of Trustees or its designee(s).

## **ARTICLE XVII. BY-LAWS**

### **SECTION 1. ENACTING BYLAWS**

Each component of the ASCRC shall enact bylaws which govern the day to day operation of that component of the ASCRC. Those Bylaws are subject to the approval of appropriate college officials.

### **SECTION 2. AMENDMENT**

Bylaws may be adopted or amended by a 2/3 vote of the component of the ASCRC that seeks to enact them.

## **ARTICLE XVIII. ENABLING/RATIFICATION**

### **SECTION 1. ENABLING**

This Constitution becomes effective upon adoption by 2/3 of the student body voting in a generally scheduled election of the students of Cosumnes River College.

### **SECTION 2. PROCEDURES**

The date of ratification of this Constitution and any subsequent amendment must be listed as an appendix to this constitution.

### SECTION 3. SUPERCEDED CONSTITUTIONS

Upon ratification of this Constitution, followed by spring elections to fill the offices as described within this document, all prior constitutions and bylaws of Cosumnes River College are null and void and of no force or effect.

Draft	11/12/10
Revised	11/29/10
Revised	12/3/10

Revised	2/28/11
Revised	3/26/11
Revised	5/9/11

Revised	6/7/11
Revised	9/23/11
Revised	9/30/11

Revised	10/7/11
Revised	10/24/11
<b>Ratified</b>	11/9/11